



STUDENT INFORMATION FORM

If you need a letter of recommendation for your college application, a scholarship program, etc., please complete this form and **INCLUDE AS MUCH INFORMATION AS POSSIBLE.** Remember that the person writing your recommendation wants to do a good job for you but needs your assistance.

It is very important that you return this completed form to the person writing your recommendation **AT LEAST TWO WEEKS BEFORE YOU NEED THE RECOMMENDATION.** Waiting until the last minute to furnish the writer information could result in disappointment for you!

BEFORE YOU TURN IN YOUR INFORMATION FORM CHECK THE FOLLOWING:

- * Ask your counselor when would be a good time to meet and turn in your information form.
- * Bring a white business-size envelope for EACH college which a letter of recommendation is required.

Address EACH envelope for EACH college.

Place a postage stamp on EACH envelop.

Counselor will stamp SSHS return address for you.

* Bring in completed application or counselor's section of the application (Bring it in within two working weeks in advance of the application deadline).

* Must waive "Right to Access" if on the application. On certain application a confidential "waiver of Rights" statement is enclosed. You must sign this waiver form that indicates that all rights of access to all information and material of any kind received by the university regarding your application are voluntarily waived by you. (If this waiver is NOT signed, many admissions Officers with NOT acknowledge your counselor's Letter of Recommendation!)

PERSONAL DATA SECTION

Full Legal Name: _____

Home Address: _____

Test Scores: PSAT Verbal _____ PSAT Math _____ SAT I Verbal _____ SAT I Math _____ ACT _____

List three teachers who know you well: _____

List colleges where you are applying for admission: _____

What subjects are you considering for your college major? _____

List 5 words you would use to describe yourself: _____

What are your best subjects? _____

What are your hobbies or special interests? _____

ACTIVITIES SECTION

Please list the year in school followed by the specific details of your particular activity. For example: 9th, class president; 10th, volunteer at Simi Valley Hospital; 11th, member CSF; 12th, captain, varsity soccer, etc. Write or print clearly and use whatever space you require to give the necessary information. Use additional paper if needed.

List and detail below all in which you have participated:

School Activities _____

Out-of-School-Activities (college classes, community service, tutoring, volunteer work, etc.) _____

Sports _____

Paid Work Experience (summer, after school, weekends, etc.) _____

Awards and Honors (even if you think them to be insignificant) _____

Travel Experiences you have had _____

Special Talents you Possess (music, sports, writing, etc.) _____
