

## Sample Mentor Thank You Letter (from student to mentor)

19 March 2009

John Smith  
3570 Cochran Street  
Simi Valley, CA 93063

Nothing but the Best  
1234 Bunny Lane  
Simi Valley, CA 93065

Dear (Mr. Mrs. Ms.) \_\_\_\_\_:

I have sincerely enjoyed the time that I have spent with you this past school year. Given your very busy schedule, I know that it was not always easy or convenient for you to meet with me and yet you gave so very generously of your time, knowledge and patience.

As a result of your knowledge and guidance, I have a much deeper understanding of \_\_\_\_\_(your topic). I have learned so much from you that it is difficult to put into words how grateful I have been for your help. Everything that I have learned from you has helped me create a successful project and presentation.

On March \_\_\_\_\_ from 1:00 to 4:00 p.m. at Santa Susana High School, I will give my presentation to a panel of judges. I would really like you to attend. If, however, your schedule does not permit you to come that day, I understand.

Once again, thank you for your time and assistance this year.

Sincerely,

(Sign your name above and type your name here)